

Instructions for Portfolio Submission

Mentoring for Effective Teaching™ (MET)

You have now engaged with all the sessions in the Mentoring for Effective Teaching (MET) online program. Please follow these directions for submission of your portfolio:

1. Review your portfolio. Check that all materials have been completed. You can revise any document prior to submitting the whole portfolio.
2. When you are satisfied with your portfolio, please click the SUBMIT button.
3. A receipt will be emailed to you upon submitting your portfolio.
4. An external reviewer will determine if the portfolio is complete, which may take up to 10 working days.
5. You will be emailed the outcome of your portfolio. If completed successfully, a certificate will be generated and emailed to you. If a session or two requires further input then you will be notified what needs to be done to achieve successful completion.

Thank you for your involvement in the MET program. Please consider downloading the Mentor Teacher app as a way to revise your understandings of mentoring.

All the best with building the capacity of the teaching profession through mentoring.

From the MET team.